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Via Facsimile to () -
Disclosure Officer
Internal Revenue Service

Re:

SSN:
EIN:

Dear Sir or Madam:

This office represents the above-referenced taxpayer. A copy of our power of attorney is enclosed.¹ Pursuant to the Freedom of Information Act, we hereby request the following information be provided to us with respect to this taxpayer.

- Transcripts of account for:
(NOTE: MCC specific module transcripts are requested rather than MFTRA-X transcripts)

Form 1040 income tax liabilities for the years _____

Forms 941/940 payroll tax liabilities for the tax periods ended _____

Trust Fund Recovery Penalty for the tax period(s) _____
- Copies of all liens that have been recorded and not released including, but not limited to, Notices of Federal Tax Lien, lien refilings, and other similar notices of public record. (Computer facsimile copies are acceptable, if actual copies of the recorded documents have not been retained.)
- Copies of the original tax returns for the above referenced types of tax and tax periods.
- Copies of all audit/examination files for the above referenced types of tax and tax periods.

¹ If trustee, attach copy of notice of appointment or docket card from PACER; if representing the debtor, a signed and filed copy of the petition itself. If for the debtor and requesting records before bankruptcy is filed, then a formal Form 2848 for IRS and Form 3520 for the FTB will be required.

- A copy of the Trust Fund Recovery Penalty administrative files related to the taxpayer.
- A copy of all offer in compromise files.
- A copy of all waivers signed by the taxpayer, whether for extending the statute for collection or the statute for assessment.
- A copy of all administrative collection files, including but not limited to, all manual and computerized case histories. (This includes accounts that have been suspended, reported as Currently Not Collectible and accounts that may be in Installment Agreement status.)
- A copy of all Problem Resolution or Taxpayer Advocate files (including Congressional inquiry files.)
- A copy of all Appeals administrative files.

The documents requested include, but are not limited to: All work papers showing the basis and/or computation of the tax, penalties and interest; all inter-office and inter-departmental communications of those individuals employed by the Service in connect in any manner with the taxpayer and the tax periods shown above, whether written or electronically communicated; records of all communications with the taxpayer or any other person or entity relative to the assessment and/or collection of these taxes (including all computer letters, computer paragraph letters, notices and computer paragraph notices sent to the taxpayer.)

In the event copying of the above requested information exceeds the number of pages allowed to the taxpayer free of charge, we agree to pay to the Internal Revenue Service any necessary excess copying charges up to \$50.00. If the charges are expected to exceed this amount, please contact the undersigned for authorization before incurring such charges.

If you have any questions, please feel free to call me. Thank you for your anticipated courtesy and cooperation in this matter.

Very truly yours,

Law Offices of A. Lavar Taylor

CHARLES F. ROSEN

Enclosure